

Continuum of Care Board

October 25, 2023

Meeting Minutes

Meeting called to order at **3:01 PM**.

Attendance/Introductions

- **Board Members Present:** Arielle Anderson, Shannon Boniface, Gage Spicer, Matt Anderson, Audrie Meraki, Pink, Judge Logan, Samantha Hennessy, Christopher Dorcheus, Aaron Riley, Daniel Klemme, Jennifer Wilcox, Marilee Roloff, Arne Woodard
- **Staff Present:** Adam Schooley, Zoe Hjelm, Ted Colley, Kimberly Babb, Kimi Clifton
- **Guests:** Nicolette Ocheltree, Jasmine Bower, Rose Stark, Fawn Schott, Dale Brieze, Alex Jordan, Heather Wallace, Jen Haynes, Heather Eddy, Suzanne Phillips, LaKedia Davis, Flor Castaneda

****The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform****

Approval of the August and September Board Minutes:

MOTION by Jennifer Wilcox, seconded by Arielle Anderson, **to amend the August minutes where it talks about the minutes and to correct the Agenda Approval to August; approved unanimously.**

MOTION by Arielle Anderson, seconded by Jennifer Wilcox, **to approve the August Minutes; approved unanimously.**

September minutes will be approved in November along with the October minutes.

Approval of the Agenda:

MOTION by Jennifer Wilcox, seconded by Shannon Boniface, **to approve the September Agenda; unanimously approved.**

Collaborative Applicant and Sub/Committee Updates:

Spokane Valley Update: Eric Robison provided a brief history and overview of the Housing and Homeless Assistance Act (HHAA) Funds the Valley will start managing in January as well as the Task Force that helped make this happen for the Valley. Arne Woodard also provided some of the perspective of the Spokane Valley City Council. Some discussion followed.

County Update: Chris McKinney provided a brief update on the Eviction Prevention Funds and the resolution should be presented on November 14th.

Youth - Alex Jordan provided an overview of the Youth and Young Adult (YYA) Coordinated Entry system and the Policies and Procedures that will be voted on later today. Some discussion followed.

MOTION by Gage Spicer, seconded by Arne Woodard, **to approve the Youth and Young Adult Coordinated Entry Policies and Procedures; approved unanimously.**

CA update – Kimberly Babb provided an update on the PIT. The dates for 2024 are Monday, January 22nd is the sheltered count date with January 23rd through January 27th as the unsheltered count/outreach dates. The PIT information and volunteer sign-up link is on the CHHS Department website <https://my.spokanecity.org/endinghomelessness/point-in-time-count/>. Kimberly is hoping that Ted Colley with CMIS can review the new app that will be used with the CoC Board at the next meeting. Volunteer Headquarters will be at the philanthropy center downtown. There is a youth-specific plan in the works. Other details like connecting with Homeless Connect and the questions are being looked at but are not finalized yet.

Kimberly then provided an update on the Governance Charter updates for the Committees, recruitment schedule, and lived experience stipends. She also called for any other suggestions from anyone else who sees something in the Charter that should be changed/updated.

Kimberly also provided information from the Unified Funding Agencies (UFA) quarterly meeting HUD. A topic during that meeting was UFA's feeling frustrated with this year's NOFO process because the detailed instructions and e-snaps wasn't opened early enough for people to get a good start. HUD accepted the criticism and will be looking at updating their policies and procedures for the future. There was also discussion around shared housing and Kimberly would like to have a discussion for our area to provide insight from our experience in a future UFA meeting. Some discussion followed. Kimberly would like to review performance measures and improvements at the next meeting.

Spokane Regional Authority: Shannon Boniface provided a brief update on the Regional Authority. There is still much discussion around governance and funding breakdowns. Nothing is really agreed upon at this time. Shannon reminded the board members of a meeting with Gavin Cooley about the CoC in relation to the Regional Authority.

Diversion: Jasmine Bower provided a brief update focusing on a training at the Resource Center in November on the 13th and 14th.

Families: Heather Eddy provided a brief update that at their last meeting they had Alex join to provide info on the Youth Coordinated Entry and how that would work with the Family system. She also mentioned that the Heart Program has some vouchers for gas for adults driving kids to school. Some discussion followed.

Singles – Eric Robison provided an update on the Built for Zero Coordinator position with United Way. Kaiser Permanente wants to see a finalized MOU before funding the position. There will be

a small presentation next month on Built for Zero. For now, it's just in a hold. Kimberly confirmed that a new MOU draft has been sent and the City is just waiting for it to be accepted or to receive a request for changes.

Veterans: Jennifer Wilcox provided an update that the Veterans Stand Down was held on October 7th with about 60 vendors and 150 participants. It is similar to Homeless Connect but for all veterans and their families. Jennifer also let the Board know that the Patient Access Care Team (PACT) will be holding monthly meetings at the Carlyle and there will be a shelter selected for these meetings with veterans as well.

Young Adult: Gage Spicer provided a small update about Rose being on leave so LaKedia is going to fill in for her.

Coordinated Entry: Shannon Boniface provided an update on developing a universal tool to replace the SPDAT and the tool could be used for all populations in our community. A workgroup is scheduled for tomorrow as there is still some work to be done before finalizing it including having a vetting process for it among providers.

Youth Advisory Board: Pink reminded that YAB wants to move organizations and is developing an RFP for applicants. There is a meeting with Better Health Together regarding the process to keep YAB running during this change. A brief discussion followed.

Equity Workgroup: Jennifer Wilcox provided a brief update on the name change from the Racial Equity Workgroup to just the Equity Workgroup and Reese McMullin is the Chair. The first meeting was held October 10th. They would like to expand from BIPOC to all equity needs. They will meet on the second Tuesday of the month at 4:00pm.

CMIS: Matt Anderson provided an update about the CMIS Committee wanting to move from CMIS back to HMIS. The HMIS system has improved over the years and so the base system may be all that is needed for accurate, quality data. CMIS is more cumbersome and may be unnecessary. There is more to look at before committing to ask for a board vote, but it is being looked at. Arielle suggested bringing David Lewis in for some of this conversation. Kimberly asked for a chart to help show the differences between CMIS and HMIS. Arielle wants this to be an hour-long standalone item to be discussed at the next CMIS meeting.

CAPER/APR Updates: Adam provided a brief update that extensions have been requested but HUD has not given a time yet.

Eviction Prevention and Coordinated Entry: Chris McKinney provided some additional information on the award and how it differs from other funds within CHG. Eviction Prevention is basically a more restrictive fund. Discussion followed around Coordinated Entry being used for Eviction Prevention and that increasing the load on our system without having additional staff in

place. There is going to be a conversation about this at the coordinated entry workgroup meeting tomorrow.

YHDP Referrals: Shannon asked if there was an issue with YHDP Referrals. Adam responded that it was the City's understanding that VOA did not want to take referrals from the current system. More clarification will be done offline.

Meeting Adjourned at 5:05 PM.

The next COC Board Meeting is scheduled for **November 22, 2023 from 3:00-5:00 pm.**