

Continuum of Care Board

April 27, 2022

Meeting Minutes

Meeting called to order at 4:00 P.M.

Attendance/Introductions

- **Board Members Present:** Ben Stuckart (Chair), Dale Briesse, Arielle Anderson, Daniel Klemme, Andrey Muzychenko, Angela Chapman, Bob Lutz, Mark Mattke, Jennifer Haynes-Harter, Gage Spicer, Tim Crowley, Jenn Cerecedes, Robert Lippman, Brian Davenport, Eric Robison, Arne Woodard, David Sackmann, Shannon Boniface, Mary Logan, Hallie Burchinell, Amy Johnson, Erik Larson, Mike Stimson
- **Staff Present:** Kim Clifton, Daniel Ramos, Heather Page, Eric Finch, Brian Walker
- **Guests Present:** Barry Barfield, Shannon Boniface, Morgan Smith, Julius Henrichsen, Melissa Morrison

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtual meeting platform

Approval of the March Board Minutes:

Need clarification on names – completed.

MOTION by Brian, seconded by Dale, to approve the March Minutes as corrected; **approved**, all aye, no nay, no abstentions.

➤ BOARD MINUTES APPROVED

Approval Items:

Temporary Expansion RFP Committee for YHDP proposals: Melissa gave an overview on the RFP recommendation to expand for the YHDP proposals to have a more diverse group.

MOTION by Melissa, seconded by Angela, to expand the RFP committee for YHDP as recommended; **approved**, all aye, no nay, no abstentions.

Stipend \$6,400 for RFP Youth with Lived Experience: Melissa gave an overview of how they came to the decision to recommend stipends. Heather gave an overview on why there was concern regarding the stipends – previous stipends are reportedly unpaid. Jenn gave an overview on budgetary concerns. Morgan added that there needs to be a thorough look at how much would be paid because by her math it would be approximately \$4,000/person/year. Ben asked if there was room in the planning grant. Gage advised that while they are trying to move money around and have a larger pot for stipends it will take more time than is available to complete. Dale brought up being careful about not paying someone to the point of them losing benefits if they are on disability, EBT, housing, etc. Ben concluded that there are two issues, the first being an immediate need to pay people right now, the second is the need for a policy as a Board to determine the type of stipends and who qualifies. Melissa and Gage said that the stipends aren't really needed until July. Jenn offered to look at what is possible since it is under the 10% threshold

until there is a better solution. Melissa also offered going to BHT. Morgan and Ben will take the lead on getting a policy together for stipends. Brian wanted to make sure the policy is broad enough to include people on the subcommittees who aren't on the CoC Board.

MOTION by Andrey, seconded by Gage, to form a workgroup to create a comprehensive policy for stipends for people with lived experience who join the CoC Board or subcommittees. **Amendment** by Shannon to include stipends in the Bylaws and Governance Committee and thereby create the Bylaws and Governance Committee instead of a Stipend workgroup; accepted by Andrey and Gage; **amended motion approved**, all aye, no nay, no abstentions.

Create CoC RFP Policy Review Committee: Dale gave a brief overview on the recent RFP experience and how he would like to see a more structured timeline for RFPs in the future.

MOTION by Dale, seconded by Robert, to form an RFP Policy Review Committee. **Amendment** by Arielle who brought up that it doesn't make sense to create a new committee when it fits in bylaws and governance; accepted by Dale and Robert with the addition to make it a part of an annual review. Ben then moved this motion to go under the previous stipend motion as it is all part of the Bylaw Governance Committee; **approved** (as amended).

Create CoC Bylaw Governance / Conflict of Interest Review Committee:

See section of minutes under "Stipend \$6,400 for RFP Youth with Lived Experience".

Letter supporting Shaping Spokane: Ben gave an overview on how writing this letter came about and why it is important and fits within the CoC Board's scope.

MOTION by Tim, seconded by Hallie, to send the letter. **Amendment** by Eric R. to make some minor corrections and send the letter from the CoC Board instead of from Ben; accepted by Tim and Hallie; **amended motion approved**, all aye, no nay, no abstentions.

Discussion Items:

PIT Count: Daniel gave a quick update on the preliminary numbers from the PIT Count. Discussion followed.

HUD approval/update: Heather did not have an update, but will hopefully have something by the next meeting.

Conflict of Interest Policy Review: Ben and Heather spoke about the Conflict of Interest Policy. Ben asked for clarification and Heather will send him information.

Quarterly Performance Plan: Ben made the ask for the City to provide a quarterly performance plan. Heather gave an update on the process and timeline. Ben asked for an update at the executive meeting to see if it will be ready for the May Board meeting.

HMIS Hiring Plan: Jenn gave an overview on the Civil Service hiring process and what the

department is trying to do to fill vacancies. HMIS is next in line to fill. Discussion followed.

Way Out Center Update: Eric gave an update on the Way Out Center and provided some of the issues and concerns with compliance.

Racial Equity Workgroup Update: Brian gave an update on the workgroup and spoke about the need for a consultant because of the need to fix the tool without violating Fair Housing Laws.

Coordinated Entry Policy Workgroup Update: Arielle recommended that Coordinated Entry and Racial Equity meet and work together on the SPDAT. Discussion followed.

Planning Update: Ben gave an update on the meeting and the timeline for goals for future meetings.

Collaborative Partner Discussion: Ben gave an overview on the collaborate partner issues and concerns with partnering with the City. Discussion followed.

MOTION by Arielle, seconded by Shannon, to create a Collaborative Applicant Workgroup; **approved**, all aye, no nay, no abstentions. Discussion on motion included need for better training and orientation for Board members which was determined to fall under Bylaws and Governance.

Meeting Adjourned at 4:49 P.M.

The next COC Board Meeting is scheduled for **May 25, 2022 from 3:00-5:00 p.m.**